

# 2022 BUSINESS SEMINAR SERIES

## SEPTEMBER



ST2u



FRI  
**02**  
SEP

Health & Safety

CCD  
**10**  
POINTS  
CCP Approved

1-Day

**Hazard Identification, Risk Assessment  
and Risk Control (HIRARC) Training**

MON  
**05**  
SEP

Accounting

2-Day

**Maintaining A Full Set of Accounts,  
Withholding & Corporate Taxes**

MON  
**05**  
SEP

Procurement

Bangsar | 2-Day

**Implementing Purchasing &  
Negotiating Effectiveness in Supply  
Chains**

**MON**

**05**  
**SEP**

| Human Resource

**2-Day**

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**成为一名高效企业人力资源(HR)管理员**  
**Becoming a High Performance HR**  
**Administrator**

**TUE**

**06**  
**SEP**

| Accounting

**1-Day**

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**Essential Skills For Accounts**  
**Executives**

**TUE**

**06**  
**SEP**

| Finance

**2-Day**

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**Introduction To Corporate Finance**

**WED**

**07**  
**SEP**

| Taxation

**1-Day**

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**雇主和雇员的税收规划**  
**Tax Planning For Employers And Employees**

**WED**

**07**  
**SEP**

Human Resource

2-Day

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## Practical And Strategic Compliance Of The Latest Employment Laws

**THU**

**08**  
**SEP**

Finance

1-Day

掌握财务会计与报表技巧

## Mastering Financial Accounting and Reporting Skills

**FRI**

**09**  
**SEP**

Taxation

1-Day

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## Preparation of Capital Statement and Tax Audit

**MON**

**12**  
**SEP**

Human Resource

1-Day

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## Understanding Sarawak Labour Ordinance And Employment (Amendment) Act 2022

**TUE**  
**13**  
**SEP**

Health & Safety

1-Day

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## Chemical and Noise Management at Workplace

**TUE**  
**13**  
**SEP**

Warehousing

3-Day

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## Effective Warehouse and Inventory Management

**WED**  
**14**  
**SEP**

Finance

1-Day

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## Anti-Money Laundering & Counter Financing of Terrorism (AML/ CFT) For Designated Non-Financial Business & Professions

**WED**  
**14**  
**SEP**

Human Resource

1-Day

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## 雇主如何处理员工纪律,内部查询和合法终止雇佣关系 Handling Employees Disciplinary, Domestic Inquiry And Lawful Termination of Employment

**WED**  
**14**  
**SEP**

Health & Safety

1-Day

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## Understand Ergonomics at Workplace

**MON**  
**19**  
**SEP**

Human Resource

1-Day

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## Understanding Sabah Labour Ordinance 1950 With Recent Employment (Amendment) Act 2022

**MON**  
**19**  
**SEP**

Finance

CCD  
20  
POINTS  
CEU Malaysia  
Approved

2-Day

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## Winning Cost Management Strategies For Procurement

**MON**  
**19**  
**SEP**

Finance

2-Day

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## IAAP Certificate (UK) in Financial Statements

**TUE**  
**20**  
**SEP**

Accounting

2-Day

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## Handling Manufacturing Account

**TUE**  
**20**  
**SEP**

Finance

3-Day

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## IAAP Certificate (UK) in Financial Accounting

**THU**  
**22**  
**SEP**

Human Resource

1-Day

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## Productivity Linked Wage System (PLWS)

**FRI**  
**23**  
**SEP**

Taxation

1-Day

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## Malaysian Income Tax System - Employment Income

**SAT**  
**24**  
**SEP**

Human Resource

1-Day

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## 了解马来西亚劳工法令 Understanding The Malaysian Employment Act

**MON**  
**26**  
**SEP**

Human Resource

2-Day

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## Asas Pengurusan Sumber Manusia

**MON**  
**26**  
**SEP**

Human Resource

2-Day

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## IAAP Certificate (UK) in Practical Payroll & Remuneration

**TUE**  
**27**  
**SEP**

| Accounting

2-Day

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## Key Account Management

**WED**  
**28**  
**SEP**

| Human Resource

**CCD**  
**20**  
**POINTS**  
CCD Member  
Approved

Shah Alam | 2-Day

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## Overview And Latest Update On Employment Act 1955

**WED**  
**28**  
**SEP**

| Accounting

2-Day

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## 管理会计文凭 Certificate in Managerial Accounting

**FRI**  
**28**  
**SEP**

| Excel

2-Day

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## Analyse Data With Excel Pivot Table

**FRI**  
**30**  
**SEP**

| Human Resource

1-Day

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## 企业如何过渡到最新的劳工法令 Transitioning Into Employment Act Amendments 2022

**TUE**  
**30**  
**SEP**

| Excel

**1-Day**

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## **Microsoft Excel Course - Intermediate Level**



# REGISTRATION FORM

ONLINE COURSE 2022 BUSINESS SEMINAR SERIES



Certified to ISO 9001: 2015

## Billing Details

Organization \_\_\_\_\_

Address \_\_\_\_\_

Contact person \_\_\_\_\_ Designation \_\_\_\_\_

Email \_\_\_\_\_ Learner Card No. \_\_\_\_\_

Office Tel \_\_\_\_\_ Mobile \_\_\_\_\_

## Method of Payment

Enclosed cheque/IBG no \_\_\_\_\_ for the sum of RM \_\_\_\_\_  
 Payable to "3NTITY SDN BHD (RHB: 2143 1600 000949)"

Note: Customers using Maybank Online Payment facility, please enter Account Payee as "ENTITY SDN BHD" (due to the first alphabet "3" is not accepted)

- Registration is on a first-come-first-served basis. Only fully completed registration will be processed
- Reservation is only confirmed with full payment cleared

## TERMS & CONDITIONS

### Cancellation Policy

Course fees are non-refundable one reservation has been confirm. No refund is given for cancellations or withdrawals. Cancelled unpaid registration will also be liable for full payment of the Course fees.

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least five days prior to the event if you intend to send replacement.

### Recording

Video / Sound recording is strictly prohibited.

### Disclaimer

All information contained in this brochure is correct and accurate at the time printing. The Course Organisers reserve the right to cancel, make any amendments and/ or changes to the programme if warranted by circumstances beyond the control of the Organisers. The Course Organisers also reserve the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.



Register your **FREE SST2u Learner Card (SLC)** and be entitled to **10 Cashback**

## Participant Details

\*Please Fill In BLOCK LETTER using BLACK or BLUE Pen

No	Participant Full name <small>Certificate of Attendance will be printed according to this name</small>	Email	Mobile	Vegetarian [Y/N]	Claiming HRDF [Y/N]
1.					
2.					
3.					

NOTE: SCAN THIS FORM AND DEPOSIT SLIP AND EMAIL TO: [yes@sst2u.com](mailto:yes@sst2u.com)

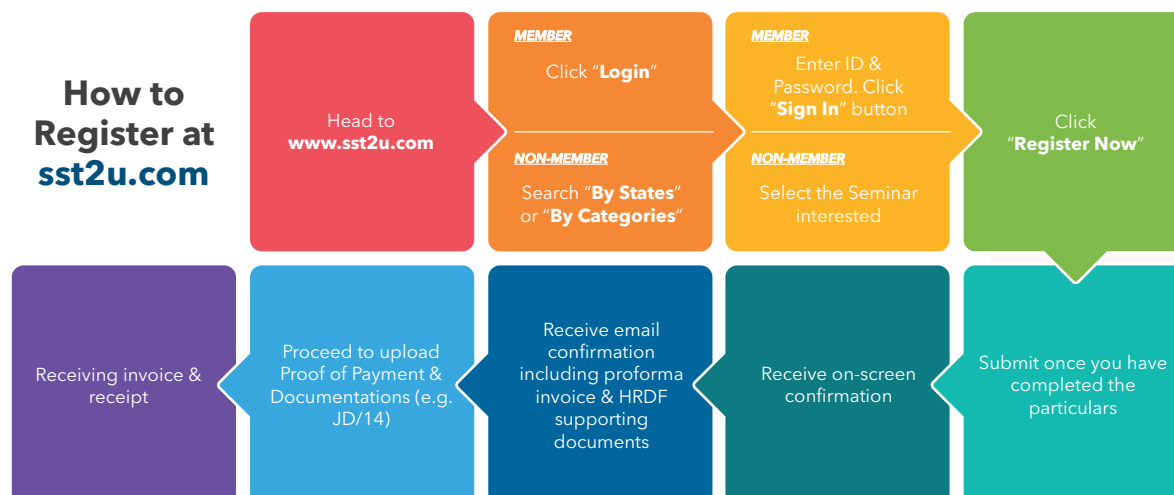
Online Form at [www.sst2u.com](http://www.sst2u.com)

## Registration Enquiry

Han (019 - 323 0507) | Logesh (012 - 503 0346) | Siti (012 - 383 8603) | Teo (011 - 3178 9203) | Phang (03 - 5888 7357)

Minimum Requirements	Web Browser	Inbound Internet connection
	<ul style="list-style-type: none"> <li>Google Chrome (most recent 2 versions)</li> <li>Mozilla Firefox (most recent 2 versions)</li> <li>Internet Explorer v11</li> <li>Apple Safari (most recent 2 versions)</li> </ul>	<ul style="list-style-type: none"> <li>Computer: 5 Mbps or better</li> <li>Mobile device: 4G or better</li> </ul>
	Operating System	Software
	<ul style="list-style-type: none"> <li>Windows 7 and above</li> <li>Mac OS X 10.9 (Mavericks) and above</li> </ul>	<ul style="list-style-type: none"> <li>No additional software needed</li> </ul>
		Hardware
		<ul style="list-style-type: none"> <li>4GB or more of RAM (recommended)</li> </ul>

## How to Register at sst2u.com



Official SME Business Digitalization Grant Provider

**Fav365**

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