

# 2022 BUSINESS SEMINAR SERIES

## OCTOBER



TUE

04  
OCT

Sales Tax

1-Day

**Managing Sales Tax Exemption  
Facilities & Scrap/ Waste Disposal**

WED

05  
OCT

Finance

1-Day

**掌握企业预算和预算控制  
Mastering Corporate Budgeting &  
Budgetary Control**

MON

06  
OCT

Human Resource

1-Day

**组织管理的关键绩效指标 (KPI) - 精髓版  
Key Performance Indicators (KPI) for  
Organizational Management - Essential  
Edition**

**THU**  
**06**  
**OCT**

| Accounting

**2-Day**

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## **IAAP Certificate (UK) in Handling Full Set of Accounts**

**FRI**  
**07**  
**OCT**

| Taxation

**1-Day**

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## **Business Tax Solutions For Non-Accountant**

**TUE**  
**11**  
**OCT**

| Human Resource

**2-Day**

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## **Overview And Latest Update On Employment Act 1955**

**THU**  
**13**  
**OCT**

| Human Resource

**2-Day**

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## **Sharpening Administrative Skills in Work Place**

**THU**  
**13**  
**OCT**

Health & Safety

1-Day

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## Formulating Effective HSE Procedure Workshop

**THU**  
**13**  
**OCT**

Human Resource

Klang | 2-Day

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了解最新的马来西亚雇佣法 (涵盖 2022 年就业 (修订) 法令)

## Understanding Malaysian Employment Laws

**THU**  
**13**  
**OCT**

Human Resource

Senai | 2-Day

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## Overview And Latest Update On Employment Act 1955

**MON**  
**17**  
**OCT**

Finance



Prai | 2-Day

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## Finance Skills for Accounts Executives

**MON**  
**17**  
**OCT**

Human Resource

1-Day

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## Managing Employment Discrimination and Sexual Harassment at Workplace

**MON**  
**17**  
**OCT**

Accounting

2-Day

---

## IAAP Certificate (UK) in Cloud Accounting

**TUE**  
**18**  
**OCT**

Health & Safety

3-Day

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## Certificate in Occupational Safety

**WED**  
**19**  
**OCT**

Human Resource

Kuala Lumpur | 2-Day

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## Practical And Strategic Compliance of The Latest Employment Laws

**WED**  
**19**  
**OCT**

Finance

2-Day

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## Finance Skills for Accounts Executives

**FRI**  
**21**  
**OCT**

Human Resource

Kuala Lumpur | 1-Day

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## Practical Payroll Computation According to Malaysian Labour Laws

**TUE**  
**25**  
**OCT**

Human Resource

Bukit Mertajam | 2-Day

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## Overview And Latest Update On Employment Act 1955

**WED**  
**26**  
**OCT**

Information Technology

1-Day

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## AMLA, PDPA, Cyber-Security, Integrity (Code of Ethics) and Anti-Corruption & Bribery

**WED**  
**26**  
**OCT**

Human Resource

1-Day

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## Talent Management and Succession Planning

**WED**  
**26**  
**OCT**

Accounting

3-Day

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## Basic Accounting Principles, Practices and Procedures

**THU**  
**27**  
**OCT**

Human Resource

CCD  
20  
POINTS  
CCD Member  
Approved

Kuala Lumpur | 2-Day

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## Overview And Latest Update On Employment Act 1955

**THU**  
**27**  
**OCT**

Human Resource

Subang Jaya | 2-Day

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## Developing Effective Payroll Administration And Computation Skills

**FRI**  
**28**  
**OCT**

| Accounting

**1-Day**

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## **Bookkeeping For Small Business**

# REGISTRATION FORM

ONLINE COURSE 2022 BUSINESS SEMINAR SERIES



Certified to ISO 9001: 2015

## Billing Details

Organization \_\_\_\_\_

Address \_\_\_\_\_

Contact person \_\_\_\_\_ Designation \_\_\_\_\_

Email \_\_\_\_\_ Learner Card No. \_\_\_\_\_

Office Tel \_\_\_\_\_ Mobile \_\_\_\_\_

## Method of Payment

Enclosed cheque/IBG no \_\_\_\_\_ for the sum of RM \_\_\_\_\_  
 Payable to "3NTITY SDN BHD (RHB: 2143 1600 000949)"

Note: Customers using Maybank Online Payment facility, please enter Account Payee as "ENTITY SDN BHD" (due to the first alphabet "3" is not accepted)

- Registration is on a first-come-first-served basis. Only fully completed registration will be processed
- Reservation is only confirmed with full payment cleared

## TERMS & CONDITIONS

### Cancellation Policy

Course fees are non-refundable one reservation has been confirm. No refund is given for cancellations or withdrawals. Cancelled unpaid registration will also be liable for full payment of the Course fees.

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least five days prior to the event if you intend to send replacement.

### Recording

Video / Sound recording is strictly prohibited.

### Disclaimer

All information contained in this brochure is correct and accurate at the time printing. The Course Organisers reserve the right to cancel, make any amendments and/ or changes to the programme if warranted by circumstances beyond the control of the Organisers. The Course Organisers also reserve the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.



Register your **FREE SST2u Learner Card (SLC)** and be entitled to **10 Cashback**

## Participant Details

\*Please Fill In BLOCK LETTER using BLACK or BLUE Pen

No	Participant Full name <small>Certificate of Attendance will be printed according to this name</small>	Email	Mobile	Vegetarian [Y/N]	Claiming HRDF [Y/N]
1.					
2.					
3.					

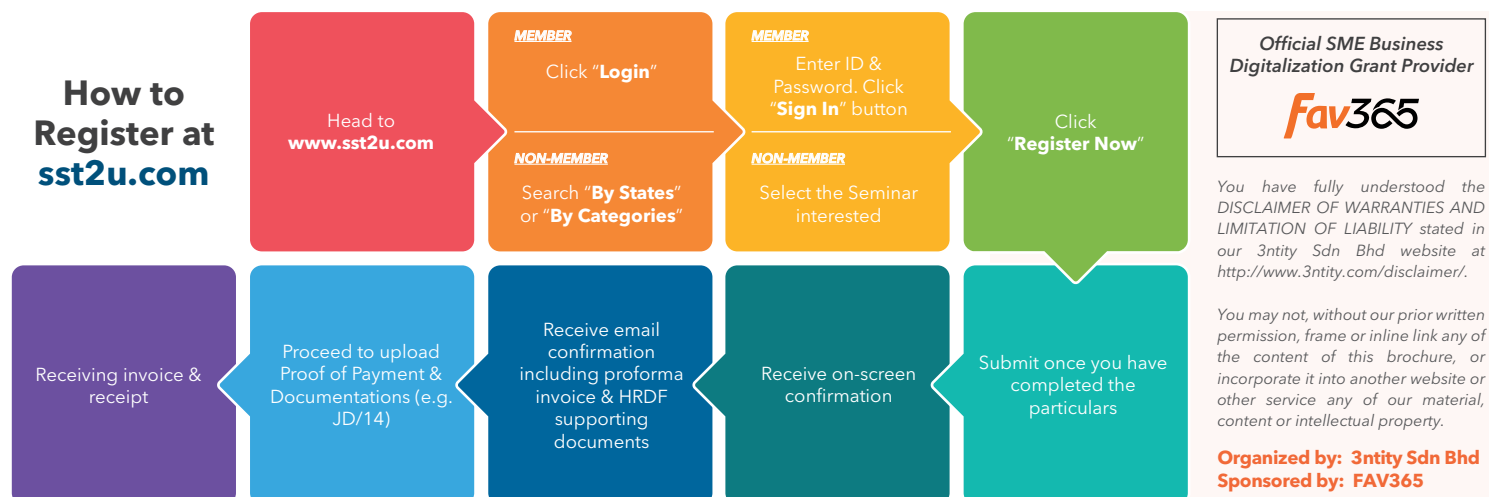
NOTE: SCAN THIS FORM AND DEPOSIT SLIP AND EMAIL TO: [yes@sst2u.com](mailto:yes@sst2u.com)

Online Form at [www.sst2u.com](http://www.sst2u.com)

## Registration Enquiry

Han (019 - 323 0507) | Logesh (012 - 503 0346) | Siti (012 - 383 8603) | Teo (011 - 3178 9203) | Phang (03 - 5888 7357)

Minimum Requirements	Web Browser	Inbound Internet connection
	Operating System	Software



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