

EXECUTIVE EDUCATION CALENDAR

MARCH, 2023

www.sst2u.com



01

MAR

Managing Cashflow of Growing Businesses

FINANCE

PUCHONG | 2-DAYS

制定人力资源书信，表格，政策和程序

Preparing HR Letters, Forms, Policies and Procedures

HUMAN RESOURCE

ONLINE | 1-DAY

02

MAR

The Art of Handling Difficult Employees Effectively

HUMAN RESOURCE

BANGSAR | 2-DAYS

07

MAR

English Training For Beginners

LANGUAGE

PUCHONG | 2-DAYS

08

MAR

Cost Reduction & Profit Improvement Strategies

FINANCE

ONLINE | 2-DAYS

09

MAR

组织管理的关键绩效指标 (KPI) 精髓版

Key Performance Indicators (KPI) for Organizational Management - Essential Edition

HUMAN RESOURCE

ONLINE | 1-DAY

10

MAR

Managing Employment Discrimination and Sexual Harrassment At Workplace

HUMAN RESOURCE

ONLINE | 1-DAY

13

MAR

Effective HR Auditing

HUMAN RESOURCE

PUCHONG | 2-DAYS

13

MAR

Practical Managerial Leadership Style

LEADERSHIP

PUCHONG | 2-DAYS

13

MAR

Professional Certificate in Mobile Apps Development

APPS DEVELOPMENT

KUALA LUMPUR | 5-DAYS

15

MAR

Basic Accounting Principles, Practices and Procedures

FINANCE

PUCHONG | 3-DAYS

16

MAR

Project Management Plan (PMP) Introduction And Application

PROJECT MANAGEMENT

ONLINE | 2-DAYS

17

MAR

掌握金钱和人生 Mastering Finance and Life

HUMAN RESOURCE

ONLINE | 1-DAY

19

MAR

培养快乐团队 Leading a Team of Happy Members

TEAM BUILDING

ONLINE | 1-DAY

20

MAR

掌握金钱和人生 Mastering Finance and Life

FINANCE

BANGSAR | 2-DAYS

20

MAR

Effective Warehouse and Inventory Management

INVENTORY

ONLINE | 3-DAYS

22

MAR

Understanding The Malaysian Employment Laws

EMPLOYMENT ACTS

PUCHONG | 2-DAYS

22

MAR

Practical Payroll Computation According to Malaysian Labour Laws

HUMAN RESOURCE

KUCHING | 1-DAY

23

MAR

Understanding Sarawak Labour Ordinance And Employment (Amendment) Act 2022

EMPLOYMENT ACT

KUCHING | 1-DAY

27

MAR

Conducting Domestic Inquiry Professionally & Legally

HUMAN RESOURCE

PUCHONG | 2-DAYS

28

MAR

Manufacturing Account, Costing and Budgetary
Control for Accounts Executives

FINANCE

PUCHONG | 2-DAYS

29

MAR

职场招聘精通班
Recruitment Masterclass

HUMAN RESOURCE

ONLINE | 1-DAY

In-house trainings are available.



16-2, Jalan Merbah 4, Bandar Puchong Jaya, 47170 Selangor



yes@sst2u.com



www.SST2u.com



SST2u



@SST2u

Teo (011 - 3178 9203) | Logesh (012 - 503 0346) | Siti (012 - 383 8603) | Han (019 - 323 0507)