

# EXECUTIVE EDUCATION CALENDAR

APRIL, 2023

[www.sst2u.com](http://www.sst2u.com)



03

APR

## Business Mentoring and Coaching for Managers

BUSINESS OPERATION

SELANGOR | 2-DAYS

成为一名高效企业人力资源(HR)管理员  
Becoming a High Performance HR Administrator

HUMAN RESOURCE

ONLINE | 2-DAYS

05

APR

Effective Credit Control - Reducing Bad Debts  
And Improving Collections

FINANCE

ONLINE | 2-DAYS

05

APR

引领中小型企业 ESG 的实践  
Leading ESG Practices For SMEs

ENVIRONMENTAL

ONLINE | 1-DAY

06

APR

Talent Management and Succession Planning

HUMAN RESOURCE

ONLINE | 1-DAY

07

APR

Terminating Employees' Contract of Service  
The Right Ways

HUMAN RESOURCE

ONLINE | 1-DAY

10

APR

Corporate Finance Fundamental - For Merger  
& Acquisition, Fund Rising

FINANCE

ONLINE | 2-DAYS

11

APR

Employee And Industrial Relations (ER & IR)

HUMAN RESOURCE

ONLINE | 2-DAYS

11

APR

Managing Service Tax Compliance and  
Exemption Facilities

TAXATION

ONLINE | 2-DAYS

11

APR

Digital Marketing | Zero to Hero

MARKETING

ONLINE | 2-DAYS

12

APR

经理和高管的管理财务技能  
Managerial Finance Skills For Managers And Executives

FINANCE

SELANGOR | 2-DAYS

13

APR

职场招聘精通班

Recruitment Masterclass

HUMAN RESOURCE

ONLINE | 1-DAY

13

APR

Maintaining A Full Set of Accounts,  
Withholding & Corporate Taxes

ACCOUNTING

ONLINE | 2-DAYS

13

APR

Microsoft Excel Course - Intermediate Level  
Training

EXCEL

ONLINE | 2-DAYS

14

APR

Formal Analysis on Evaluating Major Purchase  
or Project

FINANCE

SELANGOR | 1-DAY

17

APR

Finance Skills for Accounts Executives

FINANCE

ONLINE | 2-DAYS

17

APR

理解、诠释和落地大马 就业相关法  
Pivoting On The Latest Employment Acts  
(Understanding, Interpretation

FINANCE

SRWK | 2-DAYS

19

APR

如何善用 HRDF 培训 ?

HRDF CLAIMABLE COURSE – HOW TO APPLY?

FREE

ONLINE | 1.5 HOURS

20

APR

Developing Key Performance Indicators (KPI)  
Workshop

HUMAN RESOURCE

ONLINE | 1-DAY

26

APR

Managing Cashflow of Growing Businesses

FINANCE

SELANGOR | 2-DAYS

26

APR

## Managing Cashflow of Growing Businesses

---

FINANCE

SELANGOR | 2-DAYS

27

APR

## Mastering Search Engine Optimization (SEO)

---

DIGITAL MARKETING

ONLINE | 2-DAYS

27

APR

## Certificate in Human Resource Management

---

HUMAN RESOURCE

ONLINE | SELANGOR

28

APR

## Business Tax Solutions For Non-Accountant

---

TAXATION

ONLINE | 1-DAY

*In-house trainings are available.*



16-2, Jalan Merbah 4, Bandar Puchong Jaya, 47170 Selangor



yes@sst2u.com



www.SST2u.com



SST2u



@SST2u

Teo (011 - 3178 9203) | Logesh (012 - 503 0346) | Siti (012 - 383 8603) | Han (019 - 323 0507)